

# Lesego Moleele

Bloemfontein | Free State | South Africa

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## Professional Summary

Dedicated and adaptable professional experience in coordinating activities, planning, surveying, safety protocols, constructing methods. Recognized for excellent communication, teamwork, and problem-solving skills. Committed to continuous learning, meeting deadlines and delivering quality results in fast paced environments. Seeking an opportunity to contribute positively to an organization's success while enhancing my professional growth.

## Core Skills

- Organizational skills
- Surveying
- Construction methods
- Teamwork and adaptability
- Communication and interpersonal skills
- Time management and attention to detail
- Data analysis
- Leadership and management
- Problem solving and adaptability

## Professional Experience

### **St Augustines Primary School – Assistant Teacher/ Reading Champion**

Thaba Nchu | February 2023 – December 2023

- Supported teachers with typing, printing, scanning, making copies and filing of documents.
- Classroom management which was keeping everything organized for my mentor/ supervisor.
- Active listening and supporting- understanding learners and their needs.
- Creativity- finding new ways to engage learners
- Record keeping – assisted with recording or capturing marks.

- Promoted more reading activities by celebrating days that involve reading like world book day.

### **Tau Pele Construction – Internship**

Thaba Nchu | October 2024 – present

- Assisted with installing culverts, headwalls, guardrails and sub soil pipes and calculated the work to write daily diaries and submit.
- Assisted with the sub base stabilisation and the priming and sealing of the road where I gained knowledge of building techniques and materials.
- Applying math and science to the real world by solving problems.
- Understanding land measurements and mapping which is setting out and taking as-built levels.
- Ensuring site safety and and regulations by doing DSTI's.
- Meeting deadlines and prioritising tasks by doing the daily costing and submitting in time.
- Interpreting data from plans.
- Doing the internal requisitions and working with invoices and filing.
- Testing of concrete and materials that are used on site.

## **Education**

### **Motheo TVET College**

NQF level 5 – Civil engineering | 2022

Mathematics, Building Drawing, Building and Civil Technology, Building Science, Bricklaying and Plastering Theory, Building Administration, Quantity Surveying, Building and Structural Surveying, Building and Structural Construction.

### **Moroka High School**

Grade 12 | 2018

Subjects: Mathematics, Physical sciences, Life sciences, Geography, English, Life Orientation, Setswana

## **References**

Tumelo Mohokare – Mentor/Supervisor, St Augustines Primary School

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Sphakanyiswa Nkosi- Surveyor, Tau Pele Construction

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