

NOLUTHANDO



✉ thandohnoluthando0691@gmail.com
☎ 0767438387
📍 Mabuyane A A Nazareth Location Ward 7 3
297 uMzimkhulu

🚀 SKILLS

Communication skills
Time management
Ability of to work under pressure
Data capturing and handling documents
Attention to detail and accuracy

👤 PERSONAL DETAILS

Marital Status : Single
Nationality : South African
Religion : Christian
Gender : Female

🗣️ LANGUAGES

Isixhosa•Reading, Speaking Writing
IsiZulu•Speaking, Reading, writing English
•Reading & writing, Speaking

🎯 OBJECTIVE

I'm determined eagerto learn willing to contribute and desire to gain valuable experience in the industry.i am also ambitious adaptive person possessing strong interpersonal skills and passion for what I'm requested to do. I am eager to kickstart my career and contribute positively to a forward thinking organization.

🎓 EDUCATION

Office administration	2022
Esayidi TVET College Level 2	
Office administration	2023
Esayidi TVET College Level 3	
Office administration	2025
Esayidi TVET College Level 4	
National Education and training certificate	2021
Riverside PALC Level 4	
Home Based Carer	11 11 2025
Luleka cares Home Based Care	

📁 EXPERIENCE

Placement Test\Training	1 March 2024 - 19 April 2024
St Margaret hospital •Human resources department •Sorting files •Receiving calls •Signing and receiving leave forms •Filing in jobs description forms	
Training	1 July 2024 - 22 August 2024
Entrepreneurship Mindset Training •Entrepreneurship •Marketing •Human Resources •Basic Business Finance •Business plan	
Training	sep 2022 - 20 sep 2022
Cisco Networking Academy Problem solving Software and network Identifying different types of computer systems Understand computer networks,browse, internet, and use email Understand directories in Microsoft windows Computer systems, internal components, external devices	

Practicals |Training

Vulekani special school

Care plan

Bed bath

Vital signs

HIV Care



REFERENCE

Zithobile - Esayidi TVET College

Lecture

zithobilemdluli@gmail.com

0762943922

Funeka Mathwasa - Esayidi TVET College

Lecture

Funeka@gmail.com

0787879955

- St Margaret

- Vulekani special school

Principal

Mr Madlala - Clydesdale campus

Campus Manager

Clydesdale.esayidi@gmail.com

0399405272

Mr S.M VEZI - Clydesdale campus

Lecturer

0839456609

Phindile Mlambo - Cisco networking Academy

Lecture