

HLENGIWE PRETTY NGCOBO

Address: D918 Mkhonto Road
: Umlazi
: 4066

Gender: Female
Race: African
Nationality: South African

Contact Number: 065 7378 708

Email: hlengiwengcobo390@gmail.com

PROFILE

I am a highly determined, enthusiastic and goal-oriented individual who has the ability to work independently or collaboratively in a team. I am in possession of excellent verbal and written communication skills and ability to communicate effectively with a high degree of emotional intelligence.

PERSONAL DETAILS

Date of birth : 1997/02/10
Marital Status : Single
Home Language : IsiZulu
Other Language : English
State of Health : Good
Criminal Offence : None
Availability : Immediately

EDUCATION

School : Ohilika High School
Highest Grade Passed : Grade 12
Year : 2014
Subjects Passed : Certificate Attached

QUALIFICATIONS

Institution : Creative Arts College
Qualification : Design Techniques (Graphic Design)
Year : 2017

WORK EXPERIENCE

Name of Company : Milady's (Hillcrest)
Position : Sales Associates & Cashier
Duration : 2 Years
Reason for Leaving : Relocated

Name of Company : Copy Rite (Copy Shop)
Position : Typist, Conter Hand & Cashier
Duration : 3 Years
Reason for Leaving : Company shut down

Name of Company : Medina Meats Butchery
Position : Cashier
Duration : 8 Months
Reason for Leaving : End of contract

Name of Company : Sparkport Pharmacy
Position : Cashier
Duration : 1 Year
Reason for Leaving : Promoted to being a supervisor

Name of Company : Sparkport Pharmacy
Position : Cashier's Supervisor
Duration : 2 Years
Reason for Leaving : End of contract

Name of Company : AWUSA (Allied Workers Union of South Africa)
Position : Admin Clerk
Duration : 6 Months

Duties

- Handling correspondence, maintaining records, managing files, operating office equipment, and providing general administrative assistance.
- Photo copies, Scanning, Emailing & Typing.

Reason for Leaving : End of contract

REFERENCES

Contact Person : Angel Ngcobo
Position : Manager
Company : Milady's
Contact Number : 067 606 9599

Contact Person : Zama Buthelezi
Position : Supervisor
Company : Copy Rite
Contact Number : 084 224 5188

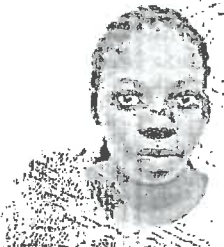
Contact Person : Portia Ngcobo
Position : Manager
Company : Medina Meats Butchery
Contact Number : 031 459 1099

Contact Person : Carmen
Position : HR Manager
Company : Sparkports Pharmacy
Contact Number : 031 207 3946

Contact Person : Mr Mxolisi Cekwana
Position : Union Official
Company : AWUSA
Contact Number : 078 168 3323

REPUBLIC OF SOUTH AFRICA
NATIONAL IDENTITY CARD

Surname:
NGCOBO
 Names:
HLENGWE PRETTY
 Sex:
F
 Nationality:
RSA
 Identity Number:
9702100430083
 Date of Birth:
10 FEB 1997
 Country of Birth:
RSA
 Status:
CITIZEN



Signature: _____

SOUTH AFRICAN POLICE SERVICE
COMMUNITY SERVICE CENTRE
2025 -06- 19
DURBAN CENTRAL

THE OFFICE OF THE CHIEF OF POLICE

713 485-0 (SGT)
W.S. NGCOBO
 MAGSNUMBER
 POLICE NUMBER
 NAME IN DRUKSKIN
 NAME IN PRINT




REPRODUCTION (COPY) OF THIS CARD IS PROHIBITED BY THE IDENTIFICATION ACT
 IDENTIFICATION ACT
 IDENTIFICATION ACT

Conditions: _____ Date of issue: **02 DEC 2020**

This card has been issued by the Department of Home Affairs in terms of the Identification Act, Act 68 of 1997

If found please return to the Department of Home Affairs
 For enquiry or verification purposes contact 0800 00 11 99

114129270



REPUBLIC OF SOUTH AFRICA

National Senior Certificate



[Signature]

Awarded to (SGT)

713/485/0

W.S. MLENGIWE PRETTY NGCOBO

AGS/NOMMER
FACE NUMBER
MAGNIN DRAKIS/G
MINI-PRINT

Identity number 978210620083

Subject	%	Achievement level
IsiZulu Home Language	73	6
English First Additional Language	56	4
Life Orientation	55	4
Business Studies	53	4
Economics	32	2
Tourism	45	3
*****		***
		*

This candidate is awarded the National Senior Certificate and has met the minimum requirements for admission to diploma or higher certificate study as gazetted for admission to higher education, subject to the admission requirements of the higher education institution concerned.

With effect from December 2014

M.S. BAKONETS
Chief Executive Officer

150 4800 4423 B



This certificate is issued without alterations or erasure of any kind.



UMALUSI



Council for Quality Assurance in
General and Further Education and Training
South Africa

5949283

See reverse for more details



higher education
& training

Department:
Higher Education and Training
REPUBLIC OF SOUTH AFRICA



Media, Information and Communication Technologies
Sector Education and Training Authority

mictseta

Accelerating quality skills towards an information savvy society

National Certificate

This is to certify that

Hlengiwe Pretty Ngcobo

ID. No. 9702100430083

Has successfully achieved competence against the following
SAQA registered qualification

NATIONAL CERTIFICATE: DESIGN TECHNIQUES

SOUTH AFRICAN POLICE SERVICE
COMMUNITY SERVICE CENTRE

2025 -06- 19

NQF Level 5
(NLRD No. 60509)

In terms of section 9 (1)(f) of the ETQA Regulations
No. 1127 of 1998 under the SAQA Act No. 58 of 1995,
effective 1998

MICT Seta CEO

31/05/2017

Date of Issue

CN: ISETQA/Q34872

Awarded as an original document with no alterations